

## **Podmínky členství / Membership conditions Coffice coworking centre Praha**

Svým podpisem souhlasím se členstvím v Coffice – Coworkingovém centru Praha což mi umožňuje využívat následující **služby centra**.  
By signing the form one agrees to become member of Coffice – Coworking centre Praha which permits the use of following **services**.

- Pracovní místo / Desk
- Rychlé připojení k internetu / Fast internet connection
- Využívání projekčního zařízení / Usage of projecting equipment
- Využívání síťové tiskárny s kopírkou, scannerem a faxem / Usage of network printer with copier and scanner
- 1x uzamykatelný box na osobní věci / 1x locker to store personal things
- Sociální zařízení a vybavenou kuchyňku / Sanitary facilities and equipped kitchen (coffee, tea and milk are free)
- Relaxační zónu pro odpočinek nebo neformální setkávání / Lounge area for chill out or meetings
- Účast na akcích pořádaných centrem nebo jeho spolupracovníky / To participate on events organized by the centre or other coworkers.

By signing the sign up form, member agrees to follow the **membership rules** that serve for correct, non-conflict operation of the centre and ensure satisfactory utilization of the centre by all members:

- To not abuse, harass or otherwise violate the legal rights (such a right for privacy and publicity) of other members and not prevent them from work or using the services of the centre.
- To not act in such a manner that may cause harm to facility equipment or to personal belongings of other members. To always clean up after myself.
- To use services of the centre according to the membership level paid for.
- To pay membership fee in advance latest on 20<sup>th</sup> day of corresponding month.
- To acknowledge that on storing personal belongings in the centre, it is at own risk. Coffice management cannot be made responsible for any loss or damage occurred during the participation in and using of services.
- To not use the services in connection with contests, pyramid schemes, chain letters, junk emails, spamming, spamming or any duplicative or unsolicited message (commercial or otherwise).
- To not post, publish, distribute or upload any inappropriate, profane, obscene, indecent or unlawful topic, name, material or information.
- To not upload or otherwise make available files that contain images, photographs, software or other material protected by intellectual property laws, unless the member owns or controls the rights.
- To not upload files that contain viruses or any other similar software or programs that may damage property of another.

In case of violating of above stated rules, membership in Coffice – coworking centre Praha will be canceled with immediate effect and the member will lose access to the centre.

### **Disclaimer of warranties**

By signing this form I confirm that I am participating and using the services of the centre at my own free will and decision and I accept provided services as they are and provider can never be made responsible for any harm or loss (including lost profit) caused to members during their participation in and using the services of the centre, even if some of the service is made temporarily unavailable.

### **Modification**

Provider has the right to modify, in its sole discretion, this agreement at any time. Changes come into effect 7 days after notification of members. The date of submission of the modified conditions to the member's stated email address counts as notification.

### **Membership termination**

Termination of Coffice membership shall be announced latest on 20<sup>th</sup> day of the preceding month. Provider has the right to cancel membership of any member with immediate effect in case he is violating above stated rules.

Within 10 calendar days of membership termination the access card and key as well as locker keys have to be either returned or reported missing. A recovery fee of 200 CZK is issued for lost locker keys, 80 CZK for lost entrance keys and 80 CZK for lost cards.

As long as keys and/or cards are not returned or reported missing, the monthly fees for non-members which are holding access cards or keys apply.

Date: 05.10.2011